

Please read the guidance notes and Job Applicant Privacy Notice before completing the application form. All information will be treated as strictly confidential.

Position applied for: TRAINEE SOLICITOR STARTING SEPTEMBER 2023

PERSONAL DETAILS

Forename(s)	Surname
Address (Both term time and permanent address if relevant)	Contact Details: Home Work Mobile Email

Do you hold a valid EU Passport or a work visa/permit for the UK valid for no less than 36 months from 1 September 2022? Yes / No

Do you have a 1st or 2:1 degree? Yes / No

Are you a student member of the Law Society? Yes / No

The Solicitors Regulation Authority (SRA) have introduced a new route to qualification, the Solicitors Qualifying Exam (SQE), which came into effect in 2021. Do you intend to qualify as a Solicitor via the traditional route of the LPC or do you plan to qualify via the new SQE?

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Have you completed the LPC? Yes / No / part-way through

If you are only part way through the LPC, when will you complete it?

If you have not completed the LPC when will you begin and complete it?

Are you able to start work on 4 September 2023? Yes / No

QUALIFICATIONS

	Name of Institution where qualification obtained
Professional:	
Postgraduate:	
Further/Higher Education:	
School:	

REFERENCES

Please give the names, addresses and occupations of two referees. One should be your present/last employer or your University or College of Law if you are currently studying.

Name	Name
Address	Address
Email	Email
Occupation	Occupation

References will only be taken up with your permission.

FURTHER INFORMATION

The information you provide here will be considered only in relation to the job for which you are applying. Convictions which are irrelevant to the job will not be taken into consideration.

Have you been convicted of or accepted a caution for a criminal offence or is there anything which may be relevant to the SRA suitability test when applying for eligibility to commence a period of recognised training? Yes / No

If yes, give details including dates (unless deemed spent under the Rehabilitation of Offenders Act 1974).

DECLARATION

I confirm that all information provided is correct.

Signature _____

Date _____

QUALIFICATIONS

[attach an additional sheet(s) if required]

Qualification Studied	Course/Subject(s)	Grades (Include overall classification / Grade)	Year

EXPERIENCE

Please give details of all your work and life experience starting with your current / most recent. This may include full-time or part-time employment, holiday or voluntary work, work experience or training schemes, school or further education activities.

[*attach an additional sheet(s) if required*]

Date	Organisation	Position and summary of main duties

REASONS FOR WANTING TO BECOME A SOLICITOR

Please give your reasons for wanting to become a Solicitor, explaining your skills, knowledge and experience in the context of the 'Personal Skills' section of the Job Description (Interpersonal; Academic; Organisational & Management Skills).

[*attach an additional sheet(s) if required*]

HODGE JONES & ALLEN

REASONS FOR YOUR APPLICATION TO HODGE JONES & ALLEN

Please give your reasons for applying to Hodge Jones & Allen in particular.

[*attach an additional sheet(s) if required*]

What extra-curricular activities do you take part in?

Is there anything else that you would like to tell us about yourself?

HODGE JONES & ALLEN

EQUAL OPPORTUNITIES MONITORING FORM

The General Data Protection Regulation permits us to use your data for certain reasons only. Please refer to our Job Applicant Privacy Notice for further details on how your data will be processed. Hodge Jones & Allen is an equal opportunity employer and we use your information to ensure that our recruitment processes are fair and undertaken in accordance with our statutory and regulatory obligations. Completion of the form is not compulsory but it would greatly assist us if you could answer the following questions.

Position Applied For Trainee Solicitor 2023

Name _____ Date of Birth _____

What is your ethnic group?

<i>Please mark 'X' accordingly</i>			
<i>Asian/Asian British - Bangladeshi</i>		<i>Mixed multiple ethnic group White & Asian</i>	
<i>Asian/Asian British - Chinese</i>		<i>Mixed multiple ethnic group White & Black African</i>	
<i>Asian/Asian British - Indian</i>		<i>Mixed multiple ethnic group White & Black Caribbean</i>	
<i>Asian/Asian British - Pakistani</i>		<i>Mixed multiple ethnic group White & Chinese</i>	
<i>Asian/Asian British - Any other Asian background</i>		<i>Any other mixed/ multiple ethnic background</i>	
<i>Black/Black British – African</i>		<i>White – British/ English/ Welsh/ Northern Irish/ Scottish</i>	
<i>Black/Black British - Caribbean</i>		<i>White - Irish</i>	
<i>Black/Black British – Any other Black background</i>		<i>White – Gypsy or Irish Traveller</i>	
<i>Other ethnic group – Arab</i>		<i>Any other white background</i>	
<i>Any other ethnic group</i>		<i>Prefer not to say</i>	

Which gender do you identify with?

<i>Please mark 'X' accordingly</i>			
<i>Woman</i>		<i>Man</i>	
<i>Other preferred description</i>		<i>Prefer not to say</i>	

Do you consider your own gender identity to be different from that associated with your sex as registered at birth?

<i>Please mark 'X' accordingly</i>			
Yes		No	
Prefer not to say			

Please indicate the category that includes your current age in years

<i>Please mark 'X' accordingly</i>			
16 to 24		55 to 64	
25 to 34		65 or over	
35 to 44		Prefer not to say	
45 to 54			

Do you consider yourself to have a disability according to the Equality Act 2010?

<i>Please mark 'X' accordingly</i>			
Yes		No	
Prefer not to say			

Are your day-to-day activities limited because of a disability or health problem which has lasted, or is expected to last at least 12 months?

<i>Please mark 'X' accordingly</i>			
Yes, limited a lot		No	
Yes, limited a little		Prefer not to say	

What is your sexual orientation?

<i>Please mark 'X' accordingly</i>			
Bisexual		Gay man	
Gay woman / lesbian		Heterosexual/ straight	
Other		Prefer not to say	

What is your religion or belief?

<i>Please mark 'X' accordingly</i>			
No religion or belief/Atheist		Jewish	
Buddhist		Muslim	
Christian		Sikh	
Hindu		Any other religion	
Prefer not to say			

We are working to improve the employment opportunities we offer to people with difficulties whether they are registered disabled or not. If you are selected for interview, please indicate if you have any particular needs and we will do our best to meet them.

How did you learn of this vacancy?

- Your College*
- LawCareers.net*
- Chambers & Partners Student Guide*
- Lex100 Student Guide*
- The Training Contract Handbook*
- TotallyLegal.com*
- LAG*
- Friend/Relative*
- Hodge Jones & Allen Employee (Give name)*
- Hodge Jones & Allen website*
- Other (Please specify)*

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Thank you for your co-operation.